

PRINCETON JOINT UNIFIED SCHOOL DISTRICT
PO Box 8, Princeton CA 95970
(530) 439-2261 / Fax (530) 439-2113

APPLICATION FOR CLASSIFIED EMPLOYMENT

Position Applying For: _____ Date: _____

Applicants Name: _____
Last First Middle

Address: _____ Residence Phone _____

City/State/Zip: _____ Business Phone _____

Social Security No: _____ Driver's License No: _____

EDUCATION

High School Graduate NO YES
G.E.D. or Equivalent NO YES
College Graduate NO YES Highest Degree: _____

Name & Address of High School (s) Attended: _____

Name & Address of Specialized School (s) Attended: _____

<u>From</u>	<u>To</u>	<u>College or University</u>	<u>Location</u>	<u>Major</u>	<u>Sem. Units</u>	<u>Degree</u>

GENERAL INFORMATION

1. Have you passed the Aide Proficiency Test? YES / NO Do you hold a School Bus Drivers Certificate? YES / NO

2. Why do you want to work in this position? _____

3. What kind of work do you do best? _____

4. Date you will be available to begin this position? _____

5. Are there any criminal charges, including sexual, pending against you? YES / NO If Yes, Explain: _____

6. Have you ever been convicted of any criminal felony or misdemeanor? YES / NO If Yes, Explain, When, Where and disposition of case (s): _____

Please note, a conviction may not necessarily disqualify you from the job for which you are applying.

7. Have you ever been dismissed or asked to resign from a prior position? YES / NO If Yes, Explain: _____

8. Are you a U.S. Citizen? YES / NO If No, do you have the right to remain Permanently in the US? YES / NO

9. Do you have any condition which may limit your ability to perform the job applied for? YES / NO

a) If Yes, how can we accommodate you? _____

10. Are you over 18 years of age? YES / NO (If employed, you may be asked to submit proof of age).

11. Have you served in the Armed Forces? YES / NO If yes, when: _____
 FROM TO BRANCH

Employer may require a physical examination upon offer of employment.

TECHNICAL SKILLS

Typing Speed: _____ WPM Shorthand Speed: _____ WPM

Please list all equipment you can operate: _____

Please list computer programs you have experience with: _____

Please list professional organizations, clubs, societies or other professional associations of which you are a member:

EMPLOYMENT HISTORY

Please list present and prior employment history, list most recent first:

DATES EMPLOYED FROM TO	NAME AND ADDRESS OF EMPLOYER	SUPERVISORS NAME & PHONE #	YOUR POSITION	REASON FOR LEAVING

Please check type of work you will accept: Full Time-Permanent Full Time-Temporary
 Part Time-Permanent Part Time-Temporary

Please list three personal references (not to include prior employers):

Name: _____ Address: _____ Phone: _____
 Name: _____ Address: _____ Phone: _____
 Name: _____ Address: _____ Phone: _____

****PROOF OF CITIZENSHIP, T B CLEARANCE, OATH OF ALLEGIANCE AND FINGERPRINTING MAY BE REQUIRED PRIOR TO EMPLOYMENT****

I HEREBY CERTIFY that all statements made hereon are true and correct to the best of my knowledge and authorize investigation of all statements herein recorded. I release from all liability persons and organizations reporting information required by this application. I understand and agree that mis-statements or omission of material facts herein may result in disqualification for or dismissal from employment.

Applicant Signature: _____ Dated: _____

Princeton Joint Unified School District is an Equal Opportunity Employer